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**Sent:** 11/18/2014 6:12:00 PM  
**Subject:** Nov 19 OR CZARA Mgrs Call Agenda  
**Attachments:** Issues From General Topics RtC Document 11-10-14.docx; Questions for Legal Counsel from Responses to Comments Document.docx

### **OR CZARA Managers' Meeting**

Nov 19 at 1:30 AM WA/OR or 4:30 PM VA/MD

**Non-Responsive** or Christine's Office

#### **Agenda**

- Updates & Action Items Review (legal/managerial teams) and information needed for schedule revisions
- How and when we plan to talk with the State
- Issues/questions/comments arising during review of RtC and determination documents (see attached)

#### **Action Items**

##### **Managerial Team**

- Review the draft Final Findings Document and Response to Comments by November 7 (see email dated 10/21). *Received comments on decision document from all and Joelle will email her comments on response to comments document soon.*
- Will begin scheduling meetings for November/December with upper management in respective agencies. *Christine arranged a meeting with EPA RA on November 19. Lynda scheduled a meeting with Benita Best-Wong on December 3 and Joelle scheduled a meeting with Russell Calendar on December 8.*
- Management team will decide (or recommend to upper management) on which approach to use on agricultural MMs (in consultation with Legal Qs and As on Additional Management Measures). *Postponed until mid-December/January timeframe.*
- Review by Nov 24 the draft bimonthly status report to NWEA on OR CZARA (see Jayne's email dated 11/13).

##### **Legal Team**

# **Ex. 5 - Attorney Client**

##### **Tech Team**

- Jayne will review the state submittal to determine if there are comments contained within and whether any of those comments are already addressed or need to be added to the response to comments document by COB on Oct 15. *Completed. See Jayne's 11/5 email for analysis and questions.*
- Tech Team will review Allison's draft FR notice, the cover letter to the state, draft roll out plan and three things management briefing memo (see her 10/28 email) by November 6. *Allison sent out consolidated comments and revised draft to the Team on 11/18/14 for final review.*
- Don will draft interim approvals for OSDS and New Development (cover letter and attachment with the rationales) by Nov 14 for review. *Completed. See his 11/15 email.*
- Review RtC and Decision document by Nov. 7 and send your comments to the Tech Team. Each topic lead will be responsible for reviewing and addressing comments on his/her specific topic.

- Tech team will address comments received by legal and management teams between Nov. 10<sup>th</sup> and Wed. Nov. 26<sup>th</sup>.

### **Decisions**

- Will strive to publish the FR Notice on Jan. 30.
- Use contractor assistance for an editorial review of the documents for the next version.
- Use the term “determination” rather than “final findings” in the RtC and decision document.
- During December, Tech Team will raise managerial, policy and legal issues which arise during the review of the comments on RtC and decision documents, as well as the communications plan and upper management briefing documents.

### **Upcoming CZARA Tech Meetings**

November 25 at 10 am/1 pm

### **Upcoming CZARA Managers Meetings**

November 25 at 1:30 pm/4:30 pm

Regards,

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